

# Placer Elementary PTC General Meeting

Minutes: May 13, 2019

## **I. Call to Order:**

The General Meeting of Placer Elementary PTC was called to order at 5:36pm by Bob Kime in the school cafeteria at 8650 Horseshoe Bar Road Loomis, CA.

## **II. Roll Call:**

### **Present:**

Bob Kime, President  
Steve Weber, Vice-President  
Christine Gatz, Recording Co-Secretary  
Vicki Marshall, Co-Treasurer  
Tracie Tweet, Co-Treasurer  
Jen Bovolick, Co-Communications Director  
Amy Nash, Principal (via phone)  
Jennifer Edwards, Parent  
Amanda Ross, Teacher

### **Absent:**

Rhianna Snyder, Secretary-Treasurer  
Megan Sharpe, Recording Co-Secretary  
Matt French, Co-Communications Director

## **III. Approval of Minutes** – Tabled for next meeting

## **IV. Administrative Reports:**

1. President – updates below

2. Vice President

- It would be beneficial for the PTC to purchase software for membership. It was suggested to purchase it before June 30<sup>th</sup> since we have some room in the current budget that wasn't used.
- Christine made a motion to approve up to \$1000 for the VP to find a software that will make managing membership easier. Second Jen B.
- Vote – all in favor.
- Motion Carried

3. Secretary – We made \$200 from our Dine & Donate at the Pizza Factory.

4. Treasurer

2019-2020 Budget Approval - Proposing \$133,000 operating budget. The budget committee decided to increase money for assemblies (\$10,000),

included a new marquee (to be installed over summer), a chrome cart for 3<sup>rd</sup> grade, and potentially a small library refresh when the carpet is replaced this summer.

- Motion from Tracie to approve the 2019 – 2020 PTC Budget.
- Second Bob.
- Vote – all in favor.
- Motion Carried

5. Secretary Treasurer

6. Ways and Means – Nothing to report.

7. Communication– Nothing to report.

8. Principal

- Testing is wrapping up!
- Thank you so much for teacher appreciation week. It was much appreciated!
- Go the Distance was amazing this year! Placer looked fantastic. Big shout out to Dawn for all of her work.

## **V. Priority Business**

1. Elections (Bob)

- President – Bob Kime
- Vice President – Steve Weber
- Recording Secretary – Lindsay Katt
- Treasurer – Vicki Marshall & Tracie Tweet
- Secretary-Treasurer – Open
- Ways and Means – Christine Gatz
- Communications – Matt French & Jen Bovolick

- Jenn Edwards suggested at Open house we have a list of committee that need help and we have people sign up to be on the committees that night.

2. Maker Space Update (Bob & Amy)

- On Friday the 5<sup>th</sup> graders will use the space for a coding class.
- Let's reserve a section of the whiteboard in that room for ideas for that space. Any wants/needs to make the space great.
- What if we have a google form that students could fill out at the end of classes that allows them to give feedback?

## **VI. Committee & Event Reports and Updates**

1. Teacher Appreciation Week (Christine)

- The week went really smooth, the teachers seemed happy, and we stayed within our budget (around \$1100 total)

## **VII. Old and/or Unfinished Business**

1. School Marquee – A new one should be installed over summer. It was approved in the 2019 – 2020 budget.
2. Outdoor Furniture/Classroom – still waiting on the tables.
3. Spirit Wear will be sold at Open House. Christine has created a Sign Up Genius to try to get volunteer help.

## **VIII. Open**

1. Jenn Edwards proposed that we offer to sell tickets for all of the events at Back to School night so parents can write one check at the beginning of the year.

## **IX. Adjourn the Meeting:**

Meeting adjourned by Bob Kime at 7:13pm..

Submitted By: Christine Gatz, Recording Co-Secretary for Placer PTC