

Placer Elementary PTC General Meeting

Minutes: November 13th, 2017

I. **Call to Order: The General Meeting of Placer Elementary PTC was called to order at 6:11 pm by Michaela Shull in the school library at 8650 Horseshoe Bar Road Loomis, CA 95650.**

II. **Roll Call :** Officers Present: President, Joe Smith
Vice President, **Absent**
Recording Secretary, Kelsie Dales
Treasurer, Tracie Tweet
Secretary-Treasurer-Holly Devito
Ways and Means Chairperson, Michaela Shull
Communications Director, Jen Bovolick

Others Present: Amy Nash (principal), Alyson Whitaker (hospitality), Megan Sharpe (parent), Christine Gatz (parent), Julie Lucchetti (parent), Mendy Chadwick (parent)

III. President's Notes:

A. Meeting Format

B. Making a Motion: Make a motion properly, minutes posted on PTC website, board members make motions and votes, any positions can be held by parent or a teacher. Motion passes with a majority vote (4 voting members).

C. Votes: If absent, send a proxy to cover your vote. Another board member has to be your proxy.

D. Respect: People need to respect each other and their positions on an issue. Board members did an activity to remind us of why we wanted to be a part of the board and to create a positive atmosphere.

Members wrote their thoughts on a card and are kept in an envelope

to be opened at the end of the year. Secretary will hold envelope until the last meeting.

E. Discretionary Fund Approvals-none to report

IV. Approval of October Minutes: Minutes Approved

V. Administrative Reports:

A. President: Information will be on the website for parents to fill out a form if they have an item they would like to discuss on the agenda—1 week prior. Bi-laws will be done and given out to the board within the next week. Star Struck will be starting on January 9th. Performance will be on February 15th. Jingle fest will not be happening this year.

B. Vice President: Nothing to report

C. Secretary: Proposed Sunshine Committee budget for 2018-2019 school year (Table motion) Nothing to report

D. Secretary Treasurer/Treasurer: Harvest and Jog-a-thon reports will come after deposits are made. Taxes have been filed for 2016-2017. Tracie will create a policy stating where the money from fundraisers (Harvest Festival/4th grade) will be going.

E. Ways and Means: Nothing to report

F. Communications Director: Nothing to report

G. Principal: Chromebook cart arrived for the 4th grade classroom. Gate classes are going great—Thursdays at 1pm. (3rd-8th grades)
All performances and events have been successful this past month. Academic Conferences are happening this week for the principal and teachers to talk about data on students.

VI. Committee & Event Reports and Updates

A. Harvest Festival—went really well, waiting on finances. If 4th grade doesn't run the harvest festival, who will put this on? Is this a PTC event? What happens to the balance of funds if not used?
Considering using "Square" next year for credit card purchases at school events.

- B. Spirit Wear-All credits have been given to parents. How do we know the credit "reports" for spirit wear? Joe would like a meeting to discuss the reports and policies taken by spirit wear.
- C. Jog-a-thon-A HUGE thank you to Mrs. Nash! VERY successful event this year. 99 pledges is a software program that was used to reach our out of town families. \$12,849 was raised through this program. Over \$35,000 was raised from this year's Jog-a-thon. Class parties and individual lunches will be given by Mrs. Nash. Should the date of Jog-a-thon remain in November?
- D. Daddy/Daughter-tabled for further discussion
- E. Auction-Who will be the auction person for the next year? This person should join this year's process, so they understand the commitment. Currently, there are 4 reserved parking spots auctioned off at the auction—we should minimize this to 2 spots.

VII. Old and/or Unfinished Business

- A. Meeting Dates- December meeting has been cancelled.

January 9th

February 13th

March 13th

April 10th

May 8th

- B. Water Filter Systems Update-Working great and being used by kids

VIII. New Business

- A. Budget Planning- Tabled agenda

- B. Board Positions

- Pres-Elect-Kelsie will talk to Bob Kime regarding being Pres-Elect for the remainder of this year and President for next year.
- Election Chair
- Election Timeline

IX. Open-Mic (Time Permitting) None

X. Adjure the Meeting

Meeting adjourned by Joe Smith at 7:36pm.

