

PLACER ELEMENTARY PTC EXECUTIVE BOARD MEETING

Minutes: August 3, 2016

I. Call to Order: The August Meeting of Placer Elementary's PTC Executive Board was called to order at 5:38 pm by Brian Bieber at 8650 Horseshoe Bar Road Loomis, CA 95650.

II. Roll Call: Present:

- President, Brian Bieber
- Vice President, Matt French
- Recording Secretary, Robyn Nugen
- Ways and Means Chairperson, Debbi Parker
- Principal, Rick Judd

III. Old Business:

A. Welcome back BBQ – August 9, 6:00-8:00

1. Rick will ensure that food/burgers will be ready by 6:00 pm
2. Volunteer Team should arrive by 4:30 pm
3. Ms. Bolovic will be organizing the "Volunteer Spot"
4. Booths/Tables should be set up by 5:30.
5. New families will be differentiated with necklace/leis and given a school map to tour the campus. Rick will be taking new families on a campus tour every half hour.
6. Teachers will be asked to stay at their grade level table from 6:00-7:00.
7. Jessica Porter will take lead on Spirit Wear
8. Robyn will provide 100 school maps
9. Debbi will secure bounce houses at a cost of no more than \$800 if approved by email vote of Board.
10. Debbi will confirm with Tracie Tweet re: Jamba Juice
11. Tracie Tweet will secure ticket sales, card swipers, money box
12. Rick will secure music

B. Staff Welcome Back Lunch – August 9, 11:30 pm

1. Matt will secure the food
2. Costs will be split between PTC and Principal Account
3. An email vote will be sent to Board to approve the PTC cost portion which should be no more than \$200

IV. New Business:

1. Benefit Gift card app
2. By laws
3. Ways and Means

V. Next Executive Meeting: Monday, August 15, 2016

VI. Adjournment: There being no further business before the Board, the meeting adjourned at 6:32 pm by Brian Bieber.

Submitted By: Robyn Nugen, Recording Secretary for Placer PTC

ATTEST:

_____ Date: _____
Brian Bieber, President

SECRETARY CERTIFICATION

I, Robyn Nugen, Secretary for Placer Elementary's PTC, do hereby certify that the foregoing is a true and correct copy of the minutes of the Placer PTC's Executive Board of Directors meeting held on August 3, 2016 as approved by the Board members in attendance of the meeting.

_____ Date: _____
Robyn Nugen, Recording Secretary